



# POLICY ON APPEARANCE AND GROOMING FOR LEARNERS

**Date of review of policy:**

September 2022

**Date of next review:**

September 2023

## Review members:

- Ms L van Vuuren – Head of Human Resources \_\_\_\_\_
- Mrs L Moyo – Head of Academics \_\_\_\_\_
- Mrs K Panayotakis – Academics Co-Ordinator \_\_\_\_\_
- Royal Schools Princess Park SMT \_\_\_\_\_
- Royal Schools Queens Private SMT \_\_\_\_\_
- Royal Schools Alberton SMT \_\_\_\_\_
- Royal Schools Sky City SMT \_\_\_\_\_

## 1. POLICY OBJECTIVES

- A learner's appearance is considered a reflection of his/her respect for him/herself as well as for his/her school.
- Pupils are expected to wear the official school uniform and appear neat and tidy at all times.

## 2. SCHOOL UNIFORM AND APPEARANCE

- Learners are recognised by their uniform and they should be proud of their uniform and appearance.
- The School prescribes the uniform to be worn by all learners during school hours as well as during official school functions.

### 2.1 School uniform

#### 2.1.1 Summer uniform (January – 30 April/ 1 September – December)

##### Girls

- White shirt
- Turquoise/Blue school golf T-shirt
- Turquoise school tartan skirt
- Black school shoes
- School dri-mac
- Turquoise school pullover
- School cap (not allowed in classes)
- School tie
- Black gym pants underneath skirt (must not show)
- White anklet socks.

### **Boys**

- White shirt
- Turquoise school golf T-shirt
- Grey school trousers (no slim fits or oversized fits are permitted)
- Black school shoes
- Plain black belt
- School dri-mac
- Turquoise school pullover
- School cap (not allowed in classes)
- School Tie.

### **2.1.2 Winter uniform (1 May to 31 August)**

#### **Girls**

- White long sleeve shirt
- Turquoise scarf
- Turquoise school tartan skirt (must be of appropriate length) or grey trousers
- Black school shoes
- Royal blue school dri-mac or school jersey
- Turquoise school pullover
- Turquoise school beanie (may not be worn in class)
- School tracksuit
- Gr 12s may wear black chino trousers (no slim fits or oversized fits are permitted)
- School blazer
- School tie.

#### **Boys**

- White long sleeve shirt
- Turquoise/Blue school golf T-shirt
- Grey school trousers (no slim fits or oversized fits are permitted)
- Black school shoes
- Plain black belt
- Royal blue school dri-mac or school jersey
- Turquoise school pullover
- Turquoise school beanie (may not be worn in class)
- School tracksuit
- Gr 12s may wear black chino trousers (no slim fits or oversized fits are permitted);
- School blazer
- School tie.

### **2.1.3 Sport uniform**

### **Girls**

- Black school skort with school emblem (Appropriate length);
- Turquoise/Blue golf school shirt;
- White ankle socks;
- White/black/athletic tekki
- School tracksuit to be worn on sport days
- Royal blue school dri-mac
- Blue/Black tog bag.

### **Boys**

- Black school short with school emblem
- Turquoise/Blue golf school shirt
- White ankle socks
- White/black/athletic tekki
- School tracksuit to be worn on sport days
- Royal blue school dri-mac
- Blue/Black tog bag.

- No additions or alterations to the uniform, that is not in accordance with the regulations, will be allowed (e.g. altering pants into 'skinny' pants).
- School uniform rules do not change with changing fashion trends.
- No caps/beanies are allowed to be worn during classes.
- Girls must wear either black or blue ski pants under their school skirts.
- Only a plain white vest or T-Shirt may be worn inside the school shirt to add layers for warmth. The sleeves must not protrude past the sleeves of the school shirt.
- Only standard black school shoes may be worn, no pointed shoes or boots.
- Learners should wear full school uniform during all exams, including the final exams.
- Learners are allowed to wear the full school tracksuit during the winter (June/July) exams.
- Gr 12 learners should be in full school uniform during preliminary and final exams.
- School shirts are to be in a good condition, clean and tucked in at all times.
- Ties must be worn neatly tied with a conservative knot and pulled up to the collar with the button done up. Ties may not be too long or too short (should reach the navel).
- Learners are allowed to wear school branded beanies outside of class, in winter, from 1 May to 31 August. The style of wearing beanies should not cover the eyebrows/ears. Beanies should not be rolled up/tower above the head. Beanies must always reveal the school emblem.

### **3. HAIR REGULATIONS**

- Hair must be clean and neat and always be brushed or combed.

- A learner with a non-conforming hairstyle, will be expected to make the necessary corrections within 48 hours of the school requesting this (1<sup>st</sup> notification will result in a violation and parents will be notified). The School will deal with these matters on a case by case basis. Parents should inform the school if more time is needed to correct the hair.
- Hair regulations remain in force for the full calendar year and will not be relaxed towards the end of a term.

### **3.1 Boys**

- All hair is acceptable as long as the hair is neat and not longer than 5 cm.
- Artificial braids must be tied back in a single pony tail.
- Hair accessories are not allowed.
- No lines and/or patterns on the side or top of the head are allowed.
- Learners are not allowed to dye or bleach their hair or to wear coloured braids.

### **3.2 Girls**

- All hair is acceptable as long as the hair is neat.
- Hair accessories are not allowed. (no coloured clips/beads or wigs allowed).
- Alice bands/hair bands must be blue, white or black.
- Hair longer than shoulder length should be tied back neatly in a single pony tail.
- Artificial braids must be tied back in a single pony tail or tied in a single bun. No single braids or locks must be hanging on the side of the face.
- No lines and/or patterns on the side or top of the head are allowed.
- Learners are not allowed to dye or bleach their hair or to wear coloured braids.
- Weaves are not allowed.

## **4. GROOMING**

- All nails must be short, clean and neat. No false nails, tips or nail polish may be worn.
- No nail polish is allowed, except for grade 12 girls, who may wear clear, colourless nail polish.
- Eyebrows may not be tinted, drawn or have slits.
- No make-up, including permanent make-up (e.g. dying of eyelashes/eyebrows) are allowed.
- Boys are to be clean shaven at all times and no moustaches or stubble is permitted.
- A learner who is unshaven will be given 48 hours to rectify their appearance.
- Boys who suffer from skin conditions, or may not shave, due to religious or cultural beliefs, must provide a document from their parents / guardians detailing the reason preventing them from shaving. The document must be signed and stamped by a registered medical doctor or registered religious or cultural leader.

## **5. JEWELLERY AND ADORNMENTS**

- No colour eye contact lenses are allowed.

- Only cultural and religious necklaces will be allowed as long as it is not visible with school uniform. Jewellery may only be visible if the religion requires it.
- No bracelets are permitted, except for approved medical or religious bracelets.
- Small, inconspicuous watches may be worn.
- No smart watches/phone watches are allowed during school hours.
- Female learners who have pierced ears, may wear a single pair of earrings on the earlobes, provided that they are small gold/silver studs or rings.
- Male learners may not wear any earrings, or anything in their ears to keep piercings open.
- Non-compliant studs, earrings, rings, bracelets and jewellery will be confiscated and kept until the end of the term.
- Tattoos and piercing (including tongue rings) that are visible whilst wearing school clothing, or whilst participating in the school's sporting or cultural activities, are forbidden. Tattoos must be covered at all times.
- No cultural headwear may be worn without prior written permission given by the school.

## **6. CASUAL WEAR TO SCHOOL/CIVVIES DAYS/SPORTS AND CULTURE EVENTS (BOYS AND GIRLS)**

- All School rules still apply during these days.
- Clothes must not be revealing (tummy openings are not allowed).
- Necklines must be high enough to ensure that body parts are covered at all times.
- No revealing tank tops/mesh tops are allowed.
- Logos and pictures on clothing may not be of a derogatory, degrading, vulgar, political or discriminating nature.
- Dresses/skirts and/or shorts should be knee length.
- Hair, shoes and accessories should be neat at all times.
- Jewellery is restricted to only necklaces, bracelets, rings and earrings may be worn.
- No eye, nose, belly or neck rings are allowed. A single earring per earlobe may be worn.
- Classic blue jeans with the school golf shirt may be worn on Fridays as prescribed by the school management team. This could also serve as a reward for learners' good behaviour/ performance.
- No torn jeans of any kind will be allowed. On "civvies" days any colour jeans and/or knee-length shorts are allowed to be worn.
- The normal school uniform is to be worn on educational excursions.
- On fun-themed excursions (e.g. theme parks and picnics), learners must wear the school golf shirt, the school dri-mac or school jersey along with jeans or knee-length shorts.
- "Civvies" days may be held for the following purposes:
  - Charity drives

- Fun themed days
- Rewards for learners' good behaviour/ performance.

## **7. AMENDMENTS TO POLICY**

The School reserves its right to deviate from this policy if it deems it necessary or appropriate and to amend this policy from time to time in accordance with any changed policy considerations of the School or legal developments.