

VACANCY – ACCOUNTANT

Core Education is a forward-thinking organisation dedicated to delivering high quality, innovative schooling solutions across South Africa. As we continue to expand and enhance our impact, we are seeking a dedicated and experienced Accountant.

About the Role

The Group is seeking a qualified and passionate Accountant in a permanent position, with the ability to maintain accurate financial records, good communication, supporting all functional business area's in a professional, fast-paced and dynamic environment.

Key Responsibilities

- Maintain accurate financial records and ensure the integrity of financial transactions.
- Prepare monthly management reports, including Balance Sheets, Income Statements, and related schedules.
- Perform month-end close procedures, including journal entries, reconciliations, and variance analysis.
- Assist with budgeting, forecasting, and monthly budget reporting.
- Identify trends and discrepancies in financial data and provide actionable insights.
- Review and maintain the fixed asset register and oversee depreciation schedules.
- Prepare and submit VAT returns and handle e-filing requirements.
- Conduct reviews of supplier reconciliations and authorise payments.
- Reconcile all intercompany transactions and loan accounts.
- Oversee the work and output of Finance Administrators.
- Ensure quality control and compliance with internal controls and accounting regulations.
- Support audit preparation and liaise with external auditors.
- Assist in special projects, process improvements, and ad-hoc financial analysis.

The Ideal Candidate

The ideal candidate should have strong understanding of accounting principles, financial reporting, and regulatory compliance. We are looking for someone who possesses:

- B com Accounting degree
- Three years accountant experience
- SAICA Articles preferred / advantage
- Experience in a school environment would be advantageous
- Experience in Sage One would be advantageous

CORE EDUCATION
EVERY CHILD MATTERS

Required Skills & Competencies

- Excellent analytical and problem-solving skills.
- Exceptional attention to detail and accuracy.
- Proven ability to work independently and meet deadlines.
- Ability to work in a fast-paced and dynamic environment.

Why Join Core Education?

At Core Education, we are shaping the future of learning in South Africa. This is a unique opportunity to lead a mission-driven organisation, making a lasting impact on students, educators, and communities.

- **Position:** Core Education Head Office in Pretoria, with travel required to outlying schools.
- **Reports to:** Head of Finance
- **Employment Type:** Full-time

Applications:

To apply, please submit your CV and a motivation letter to vacancies@coreeducation.co.za by 11 July 2025.

Please note: Only shortlisted candidates will be contacted.

Core Education makes appointments within the context of its transformation imperatives and with the POPI Act.

